

## Minutes of the 04-21-20 St. Jerome Finance Council Meeting

<b>Council Members: (* denotes attendee)</b>		
Fr. Rojin *	Jerry Holdridge *	John Kuczo
Joe Licek *	Dan Loch, Secretary, Parish Trustee *	Judd Mellott *
Alex Sgoutas *	Howard Stecker, Parish Trustee *	Bill Sweeney, Chairperson *
Dominic Vento *	John Wagner *	
Marie Beaumonte also attended		
<b>Agenda:</b>		
Report out from the March 25th Building & Grounds sub-committee meeting		
Pandemic discussion		
Next fiscal year budget		
Additional topics from Fr. Rojin		
<b>Notes:</b>		
<ul style="list-style-type: none"> <li>o Meeting held online due to the pandemic</li> <li>o Readout from the March 25th B&amp;G sub-committee meeting and discussion:               <ol style="list-style-type: none"> <li>1. Continue to prioritize projects. Emergency projects must be done, but all other projects will only proceed as cash flow allows. Define operational vs new projects.</li> <li>2. Understand seasonal expenses vs consistent monthly expenses. B&amp;G is fairly predictable.</li> <li>3. Alex and team to help split out spending more precisely to be able to plan for next year.</li> <li>4. Marie has been providing breakouts to facilitate this process.</li> <li>5. Alex and team continue to solve problems and reduce ongoing expenses.</li> </ol> </li> <li>o Howard discussed the process to reach a proposed budget by about June 1. Howard and Marie put together a near-complete draft budget. Assumptions include very conservative spending and no assumption of new major gifts. No renovations or special projects were included.</li> <li>o Concern expressed about the impact of not having in-person masses. Weekly donations will be down, but certain expenses will also be down. Focus on all cost savings possible. Alex will follow up on the contracts, such as grounds management.</li> <li>o The request was made for council members to supply ideas about managing through the pandemic to Howard and Marie, so they can factor that into the ongoing expenses and the next proposed budget. Consider both a worst case budget and one that follows a more normal track.</li> </ul>		
<b>Future Meetings: Tentative dates - Tuesdays at 7pm in the Office Resource Room or Online</b>		
June 8 (online)		