

Minutes of the 8-7-19 St. Jerome Finance Council Strategy Meeting

Council Members: (* denotes attendee)		
Fr. Rojin *	Jerry Holdridge *	John Kuczo, Parish Trustee
Joe Licek *	Dan Loch, Secretary, Parish Trustee	Judd Mellott
Alex Sgoutas *	Howard Stecker *	Bill Sweeney, Chairperson *
Dominic Vento *	John Wagner *	
Agenda:		
Fr. Rojin's topics Howard's status on financial reports Roles and sub-committees Future meeting schedule		
Notes:		
<ul style="list-style-type: none"> o Discussion regarding coordinating and scheduling projects. Alex asked that we communicate, coordinate, and plan these better. Examples include roof assessment, geothermal investigation, kitchen, bathrooms, and the chapel project. None of these should be assessed in a vacuum. o Sub-committees should be defined in terms of tactical and strategic (5-7 years). B&G is a big part of any capital plan. Participants should overlap. Perhaps also in conjunction with the parish council. o Roof options discussion - spray to remove mold, good for 5 years vs a new roof. o Keep evaluating the chapel options and infrastructure required to support. o Who will monitor the facilities upkeep and "health"? Alex asked about managing checklists of cleanliness needs. Our kitchen and bathrooms need attention. o Need to explore grants and other revenue opportunities was discussed. o Communications should consider quarterly bulletin updates or inserts. o Howard reviewed where he stands on understanding the financials and defining new reporting. We should be able to have a better, regular cash forecast based on the last three years. 		
Roles/Sub-committees: (We need to keep defining these)		
Tactical Financial Statement Review and cash forecasting - Howard Bank Reconciliation - Bill, Esty, Fr. Rojin Strategic Planning - Capital Plan - Howard, Alex, Joe, and Dan Building and Grounds - Alex, Joe, Jerry, and John Grants and Revenue Opportunities - John and Bill Communicating with parishioners and public - Dan and Dom Pastoral Council Rep - Dan		
Future Meetings: Tentative dates - Tuesdays at 7pm in the Rectory		
September 24 (PC is Sept 16) December 3 (PC is Dec 10) March 17 (PC is Mar 9) June 2 (PC is Jun 8)		