

St. Jerome Building and Grounds Sub-Committee Minutes for May 2, 2011

In attendance: Father David Blanchfield, Ray Cassidy, Karen Christensen, John Davis (chairperson), and John Kuczo

Fr. David began the meeting at 7:45 pm with a prayer for the parish and for the work of the committee.

Major Projects

CHURCH ROOF REPAIR

- The church roof was re-shingled by March 31 by Chinchilla Roofing ahead of schedule and at less cost, \$21,900, than the budgeted \$22,500.

SEPTIC SYSTEM

- John D still is in the process of obtaining three bids for the inspection of the parish's septic system.

GREASE TRAP FOR CHURCH HALL KITCHEN

- Scheduled to be done next by Dexter-Sutherland for \$600.00 and before the June 25 parish raffle picnic. This will prevent grease from entering the septic system.

Other Projects

LANDSCAPING

- Submitted bids showed that Kuczo Landscaping, the current supplier, was the low bidder. Kuczo Landscaping has been doing the parish work at cost and will continue as the parish landscaper.
- Spring clean-up, edging, mulching, fertilizing, grub prevention, and parking lot sand-removal has been done.

Future Plans

EXTENSION OF CHURCH HALLWAY FOR A FUTURE MULTI-PURPOSE ROOM

- Fr. David, Bill Groener, and Dan Loch met with architect Thomas Fenniman on Monday morning, March 28 to discuss the rendering/drawing of the intended addition. Mr. Fenniman has been the architect on several church projects including Saint Francis Xavier Roman Catholic Basilica's year-long \$11.4 million renovation and restoration in New York City (40 West 16th St.) in 2009-2010 (<http://www.sfxavier.org/>), Saint Elizabeth Episcopal Church's renovation in Ridgewood, NJ in 2010, and Saint Paul Episcopal Church's \$1.5 million renovation and addition in Paterson, NJ in 2000.
- The parish Finance Committee had approved \$5,000 for an architect's drawing of the addition at its January 25 meeting. The Pastoral Council had approved moving ahead with the addition plans at its March 14 meeting.

- Mr. Fenniman submitted a four-page proposal on April 14 for several phases of professional architectural services. The first phase, Information Gathering/Survey, has a cost of \$4,000 and will be funded by the \$5,000 approved by the Finance Committee. The second phase, Schematic Design, has a cost of an additional \$8,000 and needs Finance Committee approval. Efforts will be made to mitigate this cost, possibly by requesting only two (versus three) schematic designs.
- *[After the Building & Grounds Sub-Committee meeting, the Finance Committee at its May 3 meeting, by a six to two vote of the members present approved the \$8,000 expense.]*
- *[Further information about the planned addition can be found in the Building & Grounds Sub-Committee minutes for March 15 and January 11.]*

Steps to Come

IMMEDIATE

1. church roof – Done
2. church hall overhead lights on-off switch – Done
3. selection of parish landscaper and spring landscaping – Done
4. church hall kitchen grease trap – in progress

NEXT – Inspection of and specs for bids for work on the:

5. septic system – in progress
6. rectory mold – in progress

CONTINUING FUTURE PLANS

7. Architect's drawing of the addition – in progress
8. Fundraising plans for pavers/tiles for the church addition – in progress
9. Digital sign – on hold

The meeting ended at 8:25 PM.

The next meeting has not been scheduled.

Submitted by:

Dan Loch, Building & Grounds Committee Secretary
May 9, 2011

ADDENDUM, MAY 9, 2011

For more on the Fenniman renovation and restoration of St. Francis Xavier Roman Catholic Basilica, go to the *Wall Street Journal* article of June 19-20, 2010 at http://www.sfxavier.org/wordpress/wp-content/uploads/downloads/2010/07/WSJ_article0610.pdf

“The design was worked out with the architect Thomas Fenniman over the course of five months – open to the entire parish. Mr. Fenniman...says the process engendered a more meaningful final product....”

For more on the 2010 Saint Elizabeth Episcopal Church renovation go to http://www.stesridgewood.org/images/Buildings%20and%20Grounds/Tower_Update_May2011.pdf

ADDENDUM, SEPTEMBER 24, 2011

Kiducation CLOTHING DONATION BOX

By May 12th the huge, white, unattractive *Kiducation* clothing donation box was moved from its eyesore location at the left corner of the rear parking lot where it was conspicuous from East Rocks Road, to a much less distracting location at the wooded, far right rear corner of the front parking lot. Bark chips were laid and 15 attractive rose bushes were planted along the rim of the corner of East Rocks and Half Mile Roads.

PARISH OIL TANKS

On June 21 Tyree (<http://www.tyreeorg.com/>), a licensed petroleum environmental services company, performed an inspection of the two parish in-ground oil tanks. They were found to be intact, not leaking, and in stable condition. Fr. David has received a written report from Tyree that the two parish oil tanks passed all four tests Tyree conducted.