

## **St. Jerome Building and Grounds Sub-Committee Minutes for March 15, 2011**

**In attendance:** Father David Blanchfield, John Davis (chairperson), and Dan Loch (Finance Committee representative)

Fr. David began the meeting at 7:30 pm with a prayer for the parish and for the work of the committee.

### **Major Projects**

#### **CHURCH ROOF REPAIR**

- The parish Finance Committee approved the repair of the church roof at its January 25th meeting.
- The parish has been awarded a Culpepper Foundation grant of \$12,000 toward repair of the church roof.
- Three bids have been received for the whole roof.
  - \$38,000 from FAF Contracting Services, LLC
  - \$25,875 from Phil's Main Roofing, LLC
  - and \$22,500 from Chinchilla Roofing
- John D checked references of these companies and the quality of their work and materials –
  - FAF provided no customer names, only names of suppliers, even when asked a second time for customer names.
  - Phil's Main Roofing was unresponsive to an appeal for a discount because of its connection with Busybodies Daycare which rents the parish school rooms and owes back rent.
  - Chinchilla did provide customer names who found his work satisfactory. Mr. Chinchilla seems eager to have our business.
- Therefore chinchilla Roofing will be awarded the contract at \$22,500.
  - \$12,000 for materials, \$8,500 for labor
  - Chinchilla asks \$2,000 for a dumpster, but we will provide our own for an approximate \$1,000 savings.
  - Chinchilla will provide a 25-year warranty.
  - John D will negotiate for a reasonably low (10% - max 20%) deposit and offer performance payments.
  - Start time will be within two months.
  - Work will be performed Mondays to 3:00 pm Saturdays by which time all work areas will be cleaned up for weekend services.
  - Church roof will be tarped as needed.

#### **SEPTIC SYSTEM**

- John D will obtain three bids for the inspection of the parish's septic system.
- Still in progress: having Dexter-Sutherland install a grease trap in the church hall kitchen for \$600.00. This will prevent grease from entering the septic system.

## CHURCH HALL LIGHT SWITCH

- On January 26th by e-mail vote the parish Finance Committee approved \$1,000 for the installation of church hall on-off light switches.
- Paradise Electric placed the church hall overhead lights on on-off light switches so the trip-fuses are not used to turn hall lights on and off. Cost for this work was \$964.00.
- On-off light switches now are located on the right-hand corner of the folding-wall, as you enter the hall from its hallway. Hall overhead lights now go on north-south (back wall to double-doors to blacktop) versus east-west (church hall hallway to rear rooms).

## **Other Projects**

### LANDSCAPING

- Two more bids are needed. One bid has been received from Kuczo Landscaping.
- Fr. David will make a pulpit announcement seeking bids to be sent to [infor@davcoinc.com](mailto:infor@davcoinc.com).
- Specs include: spring clean-up, edging, mulching, fertilizing, grub prevention (via organic materials because of daycare), parking lot sand-removal, lawn cutting, and fall clean-up (mostly leaves).

### LARGE KIDUCATION DONATION BIN

- Kiducation will move their large, white, metal clothes donation box from its current Half Mile Parking lot location to the far forested corner of the East Rocks parking lot.
- This will remove a potential fall-winter eyesore to a less visible location.

## **Future Plans**

### EXTENSION OF CHURCH HALLWAY FOR A FUTURE MULTI-PURPOSE ROOM

- At their January 25th meeting the parish Finance Committee approved the fundraising plans for the addition and approved \$5,000 for a new architect's drawing of the addition.
- Fr. David and Dan will meet with an architect at 9:30 am on Monday, March 28 to discuss the rendering. The architect will be asked for what facets of the design might be "monetized" for fund-raising purposes.
- Fundraising plans in which parishioners purchase front-step bricks and/or church hall hallway color ceramic wall tiles likely may be put on hold until 2012 because of the need for an increased Offertory giving appeal this fall.

### DIGITAL SIGN

- John D discussed a digital sign shown on a large-screen (50-60 inch) HDTV for the church hallway or, possibly, on the large sanctuary screen used for Mass responses and hymn lyrics at the 9:15 am Sunday Mass.
- Information displayed would be recurring and upcoming parish events. Getting news out to parishioners of parish events is a goal of the Pastoral Council.

- A demo of such a digital sign is at [https://harmony.request.com/show\\_designer/preview/show\\_preview.php?layout\\_id=628](https://harmony.request.com/show_designer/preview/show_preview.php?layout_id=628).
- Such a digital sign eventually could be placed in the future church addition. The large-screen HDTV also could televise the main church Mass to those in the addition when it is used as a “crying room.”

### **Steps to Come**

#### IMMEDIATE –

1. church roof – bid accepted
2. church hall kitchen grease trap – in progress
3. church hall overhead lights on-off switch – Done

#### NEXT – Inspection of and specs for bids for work on the:

4. septic system – in progress
5. rectory mold – in progress

#### CONTINUING FUTURE PLANS

6. A new architect’s drawing of the addition – in progress
7. Fundraising plans for pavers/tiles for the church addition – on hold
8. Digital sign

The meeting ended at 8:12 PM.

The next meeting has not been scheduled.

Submitted by:

Dan Loch, Building & Grounds Committee Secretary

March 16, 2011